

PRICE

CONSULTING GROUP



MANAGING EMPLOYEE PERFORMANCE AND PERFORMANCE APPRAISAL

LEARNING METHODOLOGY

All our training courses are designed to fully engage the participants by maximising active learning opportunities. This allows participants to better identify with, and come to a deeper understanding of the subject matter.

Several elements are involved in active learning. Developing strategies to target these elements forms an essential part of our training design. We ensure that our courses are relevant to your employees by working closely with you. This includes course duration, learning outcomes and course content.

Collaborative activities include discussion, case studies, group problem solving and skills practice.



AIM

Managing Employee Performance and Performance Appraisal Training helps to link people to performance and organisational success. The course is delivered in-house for your organisation and will:

- Create clarity about what successful performance looks like for an organisation; and
- Align conversations and processes to ensure that everyone in an organisation works effectively to achieve that success.

The course is tailored to include your specific organisational or industry requirement so that participants will be able to confidently apply their learnings immediately in the workplace.



OBJECTIVES

On completion of the course participants will be able to:

- Describe the principles, basic concepts and techniques of managing performance effectively;
- Explain performance management processes to improve both individual and team performance;
- Explain the objectives of performance management;
- Describe how performance appraisals will better equip managers to improve performance within the organisation; and
- Apply the skills to improve employee and team performance to achieve positive results with employees.

PERFORMANCE APPRAISALS

COURSE OUTLINE

WHO: Line managers, supervisors and human resources managers, consultants and support staff.

MATERIALS: All participants will receive comprehensive course notes for future reference.

Interesting and relevant content

Knowledgeable facilitators

Collaborative activities

Managing Employee Performance:

- Components of performance management;
- Setting meaningful expectations;
- Evaluating and identifying performance / issues;
- Effective feedback techniques;
- Establishing possible causes of any performance issues;
- Appropriate resolution activities; and
- Legal considerations and procedural fairness.

Performance Appraisals:

- Planning and preparing for the appraisal;
- Conducting the appraisal and facilitating agreement;
- Identifying environmental barriers impacting on performance;
- Identifying training and development needs, and completing a development plan; and
- Following up.

ABOUT US

WA owned and operated, Price Consulting Group has been providing management and human resource consulting services to government, corporate and private organisations for over 20 years. We specialise in human resource management and the design, development and presentation of quality training courses for both management and staff.

We are committed to helping organisations achieve greater results and success through training and effective HR management. Developing a strong partnership with you is the key to providing cost-effective and innovative solutions that meet your needs.

We have a team of highly skilled and experienced consultants who bring their knowledge and passion for their work into your organisation. We carefully match consultants to work assignments so that you will have the benefit of dealing with an industry expert – no matter how large or small your team.

OUR SERVICES

- Improving productivity & performance
- Strategic & business planning
- Change management
- HR & workforce planning & policy
- Organisational review & development
- Restructures, job design & work evaluation
- Business & performance reviews
- Employer branding
- Attraction & retention strategies
- Recruitment & executive search
- Applicant journey from process to feedback
- Training, facilitation & workshops
- Employee relations

Get in touch to discuss your needs and for a comprehensive quote

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