



"You did a fantastic job as the evaluations show! I would love the opportunity to work with you again in the future"

Professional Development Coordinator, National Disability Services WA



DISCRIMINATION, BULLYING & HARASSMENT TRAINING



Discrimination, Bullying and Harassment Training helps to reduce the risk that your organisation may face against claims of workplace bullying, harassment and discrimination. The course is delivered in-house for your organisation and will:

- Raise awareness of the provisions of anti-discrimination, bullying and harassment legislation and the Department's policy and procedures; and
- Assist all staff increase productivity and performance in the workplace by preventing discrimination, bullying and harassment.



At the end of the course participants will be able to:

- Identify what constitutes workplace discrimination, harassment and bullying and what does not;
- Understand the legislative and organisational requirements, policies and procedures;
- Outline the effects of discrimination, bullying and harassment on individuals and the workplace;
- Have developed practical strategies to address workplace discrimination, bullying and harassment; and
- Understand the available support resources and self care strategies.

I FARNING METHODOLOGY

All our training courses are designed to fully engage the participants by maximising interactive active learning opportunities. This allows participants to better identify with, and come to a deeper understanding of the subject matter.

Several elements are involved in active learning. Developing strategies to target these elements forms an essential part of our training design. We work closely with you to ensure that our courses are tailored to be relevant to your employees.

This includes course duration, learning outcomes and course content. Collaborative activities include discussion, relevant case studies, group problem solving and skills practice.

DISCRIMINATION, BULLYING & HARASSMENT TRAINING

DURATION: 1/2 day

MATERIALS: All participants will receive comprehensive course notes for future reference.

> TRAINING SUITABLE

FOR ALL

EMPLOYEES

COURSE OUTLINE:

Interesting and relevant content

Our Discrimination, Bullying and Harassment Training course covers:

- · Gaining understanding of what discrimination, bullying and harassment is and is not;
- Understanding where this occurs in the workplace;
- Identify the individual and organisational costs;
- Understanding the legislative parameters and organisational policies / procedures;

Knowledgeable facilitators

- Identifying the role and responsibilities of management regarding allegations;
- Developing awareness of why bullies bully and the behavioural motivations;
- Identify techniques to deal effectively with workplace bullying;
- Understanding the various support resources to assist with discrimination, harassment and bullying;

Collaborative activities

- Developing awareness of what individuals can do to support themselves and others subject to these behaviours; and
- Identifying self care strategies to minimise the impact of bullying.

OUR SERVICES

- Improving productivity & performance
- Strategic & business planning
- Change management
- HR & workforce planning & policy
- Organisational review & development
- Restructures, job design & work evaluation

- Business & performance reviews
- Employer branding
- Attraction & retention strategies
- Recruitment & executive search
- Applicant journey from process to feedback
- Training, facilitation & workshops
- Employee relations

Get in touch to discuss your needs and for a comprehensive quote

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