



## ACCOUNTABLE AND ETHICAL DECISION MAKING IN THE PUBLIC SECTOR TRAINING

### WHO:

Public sector employees at all levels should complete this training on a regular basis.

The Accountable and Ethical Decision Making (AEDM) in the Public Sector Program is based upon the Public Sector Commission's guidelines and assists agencies to meet their responsibility to provide their employees with information about accountability requirements and better equip them to deal with situations/issues that they may encounter.

The course is delivered in-house for your organisation and will enhance participant's ability to participate effectively in WA Public Sector recruitment and selection processes.

The course is tailored to include your organisation's Code of Conduct and internal policies so that participants will be able to confidently apply their learnings in the workplace.

## OBJECTIVES

At the end of the course participants will be able to:

- Understand what accountable and ethical decision making is, within the Public Sector context, and specifically in the context of their own agency;
- Appreciate the Public Sector accountability, integrity and ethics framework, including the legislation, Public Sector principles and compliance instruments that underpin the work of all Public Servants;
- Clearly articulate their responsibilities in regards to standards of behaviour and business activities;
- Apply a simple 4-question process to assess the ethics of decision making in the work environment; and
- Know where to get help or further information.

## LEARNING METHODOLOGY

All our training courses are designed to fully engage the participants by maximising active learning opportunities. This allows participants to better identify with, and come to a deeper understanding of the subject matter. Several elements are involved in active learning. Developing strategies to target these elements forms an essential part of our training design.

We work closely with you to ensure that our courses are tailored to be relevant to your employees. This includes course duration, learning outcomes and course content.

Collaborative activities include discussion, case studies, group problem solving and skills practice.

**COURSE DURATION:** ½ day, 1 day or 2 days (depending on the level of practical exercises and skills assessment required).

**COURSE OUTLINE:** Our Accountable and Ethical Decision Making in the Public Sector course is presented by trainers who provide consultancy support services in the WA Public Sector and therefore have first-hand experience of assisting managers with addressing ethical conflicts that arise.

**MATERIALS:**  
All participants will receive comprehensive course notes for future reference.

## THE COURSE COVERS:

### Initial Application:

- Accountability framework and ethics;
- Key role of public sector employees;
- Legislative requirements;
- Impact of AEDM on stakeholders;
- Case studies; and
- Seeking advice and reporting issues.

### Six categories of AEDM:

- Personal behaviour;
- Communication and official information;
- Fraudulent and corrupt behaviour;
- Use of public resources;
- Record keeping and use of information; and
- Conflicts of interest.

## ABOUT US

WA owned and operated, Price Consulting Group has been providing management and human resource consulting services to government, corporate and private organisations for over 20 years. We specialise in human resource management and the design, development and presentation of quality training courses for both management and staff.

We are committed to helping organisations achieve greater results and success through training and effective HR management. Developing a strong partnership with you is the key to providing cost-effective and innovative solutions that meet your needs.

We have a team of highly skilled and experienced consultants who bring their knowledge and passion for their work into your organisation. We carefully match consultants to work assignments so that you will have the benefit of dealing with an industry expert – no matter how large or small your team.

## OUR SERVICES

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Get in touch to discuss your needs and for a comprehensive quote

[info@priceconsulting.com.au](mailto:info@priceconsulting.com.au)

[priceconsulting.com.au](http://priceconsulting.com.au) | 

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